



# Hillsboro Cove

Condominium Association, Inc.

1365 E. HILLSBORO BOULEVARD/DEERFIELD BEACH, FL 33441

Date \_\_\_\_\_

## Request for Alteration and Improvement

According to the Declaration of Condominium, Article 5.1 © 2, I \_\_\_\_\_ owner of apartment # \_\_\_\_\_, wish to do the following types of work and I hereby request approval of the below noted work from the Board of Directors:

REMOVAL AND/OR INSTALLATION	KITCHEN	BATH ROOM	ENTRY HALL-WAY	BED-ROOMS(S)	LIVING ROOM	DINING-ROOM	BALCONY
* Tile							
* Vinyl tile							
* Linoleum							
* Wood flooring							
Carpeting							
Appliances							
Cabinet(s)							
Drywall or sheet rock							
Shower							
Plumbing fixture(s)							
Vanity cabinets(s)							
Electrical work							
Washer/dryer							
Painting							
Air Conditioning							
Water heater							
Patio enclosure							
Shutters							

A rough sketch of structural changes and additional documentation may be required for review prior to any approval. Permits and fees are the responsibility of the owner. Copies of any permits are requested for the file. It is suggested that you, the owner, request proof of your contractor's insurance coverage for your records.

**HOURS OF WORK:** 8am to 6pm Monday to Saturday

**CLEANING/DAMAGE DEPOSIT:** A deposit of \$500.00 to be given to the Association, to be held in the office and from which deductions will be made for damage and/or cleaning costs that are incurred during the course of these alterations. There is no limit to the amount of charges for cleaning and/or damage to the amount on deposit. Any changes exceeding the \$500.00 will be billed to the owner, any amount remaining on deposit will be returned to the owner at the completion of the work. (Amendment D-10 Recorded 1/16/04)

**WORK RULES:** No cutting of tiles or wood is allowed on catwalks. This must be done in your unit or on the grass in front of the building entrance. All debris from demolition (tiles, cabinets, doors, wallboard, boxes, etc.) may not be placed in the trash room and must be removed from the property. Failure to do so will incur charges against the cleaning/damage deposit.

**FLOORING:** To prevent annoyance and discomfort to other residents, all floors must be covered by wall-to-wall carpeting or hard surface flooring (tile, marble or wood) which has been installed with the appropriate underlay to insure proper sound proofing. The installation of the underlay must be verified by the Manager before the actual flooring is installed to confirm adherence to the specifications.

1. Submit to the office the installer's qualifications and insurance status.
2. Identify the sound reduction system to be used which must be viewed by the Manager and/or Board member when the installation is in progress.
3. The sound reduction system must be of maximum quality and appropriate to the type of flooring used and is defined as follows:
  - For tiles: ¼ inch cork padding which has:
    - a. STC (Sound Transmission Class) greater or equal to 52
    - b. INC (Impact Insulation Class) greater or equal to 52
    - c. INR (Impact Noise Rating) greater or equal to 2
  - For laminates: A high density laminate cushion with superior noise suppression with a Moisture proof metallic bottom.
4. These specifications must also be met when an existing hard surface floor is replaced.
5. If the specifications are not complied with, the flooring must be removed at the owner's expense.

If at any time there is a noise problem after the installation, it is the responsibility of the unit owner to rectify the problem to the manager's satisfaction at the unit owner's expense. The unit owner may be required to remove the hard surface flooring or place carpeting over it.  
(Amendment B-8.2 Recorded 10/21/04.)

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Received Check #  
\_\_\_\_\_  
\_\_\_\_\_

The above work is approved by the Board of Directors

Approving Signature (Board of Directors) \_\_\_\_\_

Date \_\_\_\_\_

Flooring Underlay:

Approved

Type \_\_\_\_\_

Rating \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Installation in Unit Verified

Date \_\_\_\_\_

Signature \_\_\_\_\_